

Safeguarding:

The purpose of this policy statement is

A) to protect children and young people who receive Trans Pride Brighton services, attend the Trans Pride Centre or attend Trans Pride Brighton events from harm. This includes the children of adults who use our services.

B) to provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working on behalf of Trans Pride Brighton, including senior managers and the board of trustees, paid staff, volunteers, sessional workers, agency staff and students. This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children and vulnerable adults in England.

Trans Pride Brighton believes that children and vulnerable adults should never experience abuse of any kind and that we have a responsibility to promote their welfare, keep them safe and practise in a way that protects them.

It is imperative to our work that any allegations or signs of abuse, neglect or other harm by children and vulnerable adults are taken seriously and listened to respectfully, and these concerns must be referred to the safeguarding lead.

In most instances, children and vulnerable adults who require a parent, guardian, carer or an individual with a duty of care over them to be present at all times must be accompanied by this responsible person while in the Trans Pride Centre or at Trans Pride Brighton events. If an event is held where children or vulnerable adults are expected to be present alone, a DBS-checked individual must be present. Events or parts of events held specifically for children must also have a DBS-checked individual supervising them. This individual must be trained in recognising and responding to abuse. If you require training in recognising and responding to abuse, please contact **Misa Akane (community centre coordinator, safeguarding lead)** for this training to be arranged. If an outside organisation service or special event is held, adequate safeguarding and risk assessment must be done and provided in advance.

In the event that a child or vulnerable adult becomes separated from their parent, guardian, carer or any individual who has duty of care over them; you must immediately but confidentially alert a supervisor who will ensure a DBS-checked individual is available to wait with the separated individual until their parent, guardian, carer or an individual with a duty of care over them is located and able to collect them. You should wait in an open but low public traffic area until a DBS-checked individual arrives. If you cannot reach a supervisor or DBS-checked individual, it is appropriate to calmly call the police and report a separated child or vulnerable adult as soon as possible.

While you should do your best to prevent a child or vulnerable adult from leaving the Trans Pride Centre alone or with anybody who is not their parent, guardian, carer or another individual with a duty of care over them, you should not put yourself at risk or use any verbal or physical force to ensure this. If a child or vulnerable adult becomes separated but their parent, guardian, carer or individual with a duty of care over them is relocated before a DBS-checked individual is alerted, this must still be treated as a serious incident and reported to a DBS-checked individual to be logged as soon as possible. You should do your best to ensure that there are always two adults in the presence of the separated child or vulnerable adult if the DBS-checked individual is not available, and a written log of what steps were taken and when should be recorded by anybody taking a temporary duty of care for a separated child or vulnerable adult. As a volunteer or worker at the Trans Pride Centre, you should not take any steps to isolate in a separate room or enclose in any space a separated child or vulnerable adult, or to relocate the parent, guardian, carer or individual with a duty of care over the separated child or vulnerable adult. You do not hold a duty of care in these situations and it is not recommended that you take any steps which have not been outlined above.

If you are a supervisor or DBS-checked individual, you must report and log any incidents of separated children or vulnerable adults as serious incidents.

When relocating a parent, guardian, carer or individual with a duty of care over the separated child or vulnerable adult; if there are any signs of abuse, mistreatment, neglect, exploitation, trafficking or other risks, an appropriate escalation must be sought, such as calling the police emergency services. Where a child or vulnerable adult does not seem to recognise or respond to a parent, guardian, carer or individual with a duty of care over them, and no proof of involvement can be given, it is appropriate to call the police emergency services even if no signs of abuse or other violence are present. Where there are signs of abuse or neglect towards a child or vulnerable adult, police or other appropriate social services must be alerted. If you have any worries about safeguarding of individuals or the safeguarding policy in general, please alert **Misa Akane**. If this is either inappropriate or your worries are not solved, please contact **Sarah Savage** or alert the **board of trustees**.